

Kentucky Board of Social Work
Monthly Board Meeting
October 9, 2023

Board Members Present:

Hank Cecil, LCSW
Santosh Adhikary, LCSW
Whitney Cassity-Caywood, Ph.D., LCSW
Lori Vogel, LCSW
Laura Guffey, LSW

Staff Present:

Marc Kelly, Executive Director
Vanessa Jones, Executive Assistant
Mark Brengelman, Board Attorney

Call to Order

Hank Cecil called the meeting to order at 11:30 a.m. ET.

Board Minutes:

September 11, 2023, board meeting minutes – a motion was made by Whitney Cassity-Caywood and seconded by Santosh Adhikary to approve the minutes from the September 11th meeting. Motion carried by unanimous voice vote.

Operations Report:

Marc Kelly, Executive Director, reported the following for the operations report:

Applications - 77

LSW licenses - 4

CSW Licenses - 36

LCSW Licenses - 32

Renewals - 106

Temp permits - 4 clinical and 1 non-clinical

Supervision Contracts - 62 approved

CEUs - 8 providers; 5 sponsors

Santosh Adhikary made a motion to accept the Operations report. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

Financial Report

The board's financial report for Sept 2023 was presented by Whitney Cassity-Caywood. She said the board might need more money from their cash balance if the state does not approve the budget request for an additional \$80,000 later in the fiscal year. She also said staff was working on finalizing and submitting the budget draft and would share it with the board later.

Board Members Travel and Per Diem:

Board members per diem and travel for today's (10/9/23) meeting – Lori Vogel made a motion to approve the Board's per diem and travel for today. Whitney Cassity-Caywood seconded. Motion carried by unanimous voice vote.

Committees

Application Committee

Laura Guffey, LSW & Lori Vogel, LCSW

Kentucky Board of Social Work
Monthly Board Meeting
October 9, 2023

Applicant 1 –The Committee recommends this applicant’s reinstatement application be approved for them to retake the Master exam due to their license being expired longer than 3 years. Per regulation, if license is expired more than 3 years, applicant shall retake the required exam. Motion carried by unanimous voice vote.

Applicant 2 –The Committee recommends this out of state applicant’s application be approved for licensure in KY. They have met all requirements and all needed documents have been received. Motion carried by unanimous voice vote.

Applicant 3-The Committee recommends denial of this applicant’s reinstatement application. Motion carried by unanimous voice vote.

Applicant 4 – The Committee recommends this applicant’s application be approved to take the Master exam. Motion carried by unanimous voice vote.

Complaint Committee

Santosh Adhikary, LCSW

The committee made a recommendation and motion to enter a settlement agreement with a 5-year suspension of license. Settlement agreement authority is given to the Board Counsel to enter a notice of administrative Hearing if needed on **Complaint No. 23-06**. Motion carried by unanimous voice vote.

The committee made a recommendation and motion to enter a settlement agreement with a 5-year suspension of license on **Complaint No. 23-37+23-40**. Motion carried by unanimous voice vote.

The committee made a recommendation and motion to dismiss **Complaint No. 23-46** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

Operations Committee

Hank Cecil, LCSW

Operations Manual- Hank Cecil stated there is not much to report except things are moving forward. He shared article VI and stated staff will need to provide input on some of the final sections.

Old Business

ASWB updates-

New Board Member training – Santosh Adhikary reported that he and Laura Guffey attended the new board member training in D.C. They met a lot of people from various states and countries. Laura Guffey shared that the presentations were great, and they shared lots of information on testing and the processes. She stated it was good to hear other people’s perspectives. Santosh Adhikary also shared that ASWB is capable of processing licensure applications and will keep the applications on file. He is not sure of the cost, but stated if it were not costly, maybe that could be something to be considered. He stated he is not sure if this becomes our data or not. Marc Kelly will reach out to ASWB to learn the details.

Delegate Assembly – Hank Cecil shared that the assembly will be in Memphis, TN in November of this year. He, Whitney Cassity-Caywood, and Marc Kelly will attend. Whitney Cassity-Caywood shared that the research committee for practice analysis met last week, and that Western KY University received a research grant.

Kentucky Board of Social Work
Monthly Board Meeting
October 9, 2023

Compact Licensing updates– Hank Cecil stated there is nothing new to report. He shared the social work compact bill will be to be proposed in the KY legislature in January 2024.

IT Updates - Hank Cecil and Marc Kelly reported on IT updates.

Hank Cecil stated we have a “test” website, and the current information is being migrated onto it. Marc Kelly shared that he has been testing it and he and Hank Cecil will work with the IT personnel to continue development. He stated the goal is to make it user friendly. He shared that they are looking at a method, maybe a chat bot, where users can ask a question.

Hank Cecil shared that all board forms will be web based, as much as possible. The supervision contract and the temporary clinical permit application present challenges due to the signature requirements. This will continue to be researched.

Hank Cecil shared that future meetings will be in the large conference room, but COT will need to sign off on the purchase and installment of the new equipment for hybrid meetings.

Hank Cecil shared that we are testing a note taking program via zoom for the meeting today.

Regulations update – Hank Cecil and Mark Brengelman reported.

201 KAR 23:160 temporary permits, 201 KAR 23:170 Telehealth, and 201 KAR 23:055 Inactive Status – Hank Cecil shared that these regulations are being processed and Marc Kelly will attend the ARRS meeting on 10/10/23.

201 KAR 23:080 code of ethical conduct – Hank Cecil and Mark Brengelman shared a draft of this regulation for all to review. Whitney Cassity-Caywood stated she is working on a research project in order to allow social workers to have input on the revision processes.

Importance of licensure CEU- Whitney Cassity-Caywood stated she is continuing to work on this.

Student Intern Q&A listening session– Hank Cecil shared all went well for the session open to the public with 57 attendees. Some students attended. He shared the feedback received was good and informational. Marc Kelly shared that some were surprised about the subject matter as some thought was about SB 150. Marc suggested that the board sponsor a listening session every 6 months with specific topics of interest. He said possibly have one in March or April.

Communication with licensees – Hank Cecil shared draft forms for licensees to provide permission to share their contact information, including name; address; phone; email and etc. He shared this will ensure we have updated contact information on file. Mark Brengelman stated this is public information, but to be careful what you put in because some things are not related to what the board needs. He stated if this is for commercial purposes, then we can charge a fee and send the list out. The fees are \$50 to \$100. Lori Vogel stated having it online would be helpful for people to find social workers in different counties. Hank Cecil stated we will use this form as a template to send out. He said we would hire a temp for the project. Lori Vogel made a motion to hire a temp or intern to conduct the research project on communication with licenses. Santosh Adhikary seconded. All approved by unanimous voice vote.

New Business

Statement on Guardianship Case- Mark Brengelman shared court case where a Department for Community Based Services (DCBS) worker, a cabinet employee, who is not a social worker, was

Kentucky Board of Social Work
Monthly Board Meeting
October 9, 2023

appointed to assess for guardianship but the court of appeals reversed the decision because the law requires a social worker. Mark and Marc Kelly attended court via zoom to explain the standards to a judge in Campbell County. The judge has since decided that they can look at the qualifications of the DBCS worker to determine if that person meets the standard of having a social work degree to comply with the law. Mark believes the issue has been resolved regarding the qualifications of DCBS workers without the board having to be involved. He stated this has been a long-standing issue, but hopes this meeting helped.

LCSW supervisors- Hank Cecil shared that a supervisor list is on the website, but there needs to be an easier way for CSWs to find an LCSW supervisor. He suggested maybe making a map to show how many supervisors are in that county and available to provide supervision. This would allow them to search for someone close to them. Santosh Adhikary made a motion to include this in the website upgrades. Lori Vogel seconded. All approved by unanimous voice vote.

2024 Board Retreat- Hank Cecil stated we need to work on the board meeting dates for next year. He asked which month all would like to have the retreat. He suggested March or April; coming in on Sunday before the Monday board meeting. He also suggested having the meetings in other areas in KY, possibly at one of the schools of social work. He requested all to check their calendars and suggested March 10 and March 11 as possible retreat dates. The board will make a final decision at the next meeting. Hank Cecil stated he is hopeful that we will have new board members in place soon so they can attend.

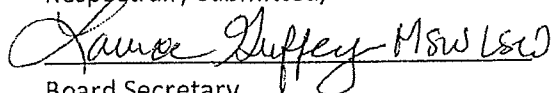
Announcements – Hank Cecil shared that an AI Seminar is scheduled for October 20 in Lexington.

Brenda Rosen shared that the listening session went very well, and she thanked all for doing it. She requested possibly having a session on student interns practicing without a license. What the liability is and etc. Whitney Cassity-Caywood asked if certain programs are doing this, and she said yes they are.

Adjournment - Lori Vogel made a motion to adjourn the meeting at 1:05 pm; seconded by Santosh Adhikary. Motion carried by unanimous voice vote. Meeting adjourned.

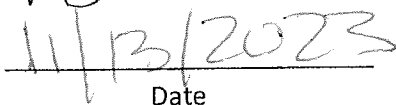
Next meeting: MONDAY, November 13, 2023, at 11:30 am at the Board of Social Work Office, 125 Holmes Street, 3rd Floor, Suite 310, Frankfort and via Zoom. (Note: The meeting link can be requested by email to Marc.Kelly@ky.gov on the Friday before the meeting or Monday morning.)

Respectfully submitted,



Board Secretary

Board Approved:


Date